The Apartment Facilities Staff are here to assist you with maintenance questions, concerns, and of course to help get things fixed when they need repair. We employ carpenters, custodians, painters, mechanics, and grounds staff to service the community. We are constantly in the process of preparing apartments for new residents and completing maintenance requests in a timely manner. Below is a picture dictionary of various items around your apartment, use this as a reference when submitting your maintenance repair requests on our website at [http://www.housing.wisc.edu/apartments-maintenance-request.htm](http://www.housing.wisc.edu/apartments-maintenance-request.htm).

If this is an emergency repair (such as falling water, no water, or no heat in the winter) call or text the Resident Manager on duty at 608-444-9308. (Available Monday–Friday, 8:00 a.m.–5:30 p.m. and on holidays and weekends) or call the Apartment Facilities Office (open Monday - Friday 7:00 a.m.–3:30 p.m.) at 608-262-2037.

**BATHROOM**

Toilet  
Bathtub  
Bathtub Faucet  
Toilet Flush Handle  
Sink Faucet  
Drain Stopper  
Drain Pipe  
Bathroom Sink
KITCHEN

- Oven
- Stovetop
- Stove Hood
- Stove Knobs
- Stove Burner
- Refrigerator
- Inside of the Refrigerator
- Refrigerator Temperature Controls
- Freezer
- Food Waste Disposal
- Drain Opening at Bottom of Sink
# Doors and Windows

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# Temperature

| Thermostat (Eagle Heights and Harvey Street) | Heat Convector | Heat Valve (University Houses) | Air Conditioner |
ELECTRICAL

GFCI Outlet (Kitchens and Bathrooms)  Outlet with Switch  Outlet with Plug  Circuit Box (Eagle Heights)

OTHER

Smoke Detector  9V battery for use in smoke detectors  Washer  Dryer

Allen Wrench  Fire Alarm Pull Station  Kitchen Exhaust Vent  Carbon Monoxide Detector