

## TEMPLATE – MERIT HALL



University Housing  
UNIVERSITY OF WISCONSIN-MADISON

*Music Clinic Faculty*  
*Residence Hall Accommodations: June 15-29, 2019*

Reservations are being taken for accommodations in [Merit Hall](#), a University residence hall located at 919 W. Dayton Street, Madison, WI 53706. Rooms are available either as double or single occupancy, all with single/twin beds. Maximum occupancy is two persons per room. Merit Hall will be open to receive guests beginning Saturday, June 15 at 12:00 p.m. and will be available until Saturday, June 29 at 12:00p.m. Guests should check in at Ogg Hall (835 W. Dayton Street) to get their room keys.

Campus Map: <http://maps.wisc.edu/>

### ***Sleeping Accommodations and Amenities:***

- Bed linens, pillows, towels, washcloths, drinking cups, and soap.
- Free high-speed (wired and wireless) Internet and digital TV connections are available in the guest rooms for your electronic devices.
- All rooms are air-conditioned and have a small refrigerator.
- Rooms will be cleaned, beds made and towels changed daily except Sundays, June 16 and June 23.
- Floor lounges/kitchens provide a range, microwave, table with chairs, large television and comfortable seating to relax and socialize.
- A computer with printer is available for use on the first floor.
- Laundry facilities, vending and ice machines are provided on the first floor.
- All facility areas are smoke-free, including guest rooms. Smoking, including e-cigarettes, is not allowed within 25 feet of any University building or on dining terraces.
- No parking is available at the residence halls. Please refer to your program registration materials for information regarding parking arrangements.
- All guests must follow [Housing policy](#) and campus policies.

***Bathrooms:*** All floors have two bathrooms that provide a private shower and changing area to serve six single occupancy guest rooms. Men and women will be assigned to separate bathrooms. We recommend that all guests bring a bathrobe, slippers/flip-flops and a case to carry personal items. All double occupancy guest rooms in Merit Hall have their own private bathroom.

***Desk Services:*** Merit Hall is staffed with desk services at the Ogg Hall main entrance, located at 835 W. Dayton Street. Guests receiving calls should instruct family and friends to call 608-262-6899 during the conference. Messages will be placed in mailboxes inside the North entryway at Merit Hall since guest rooms do not have telephones. Irons, ironing boards and recreational equipment are available for check-out on a first-come, first-served basis at the Ogg Hall Desk. Please return after each use, so other guests may use these items.

***Rates:*** The rate for double occupancy is \$25.50/night per person and single occupancy is \$45.00/night per person. *Payment must be made in full at the time of reservation. University Housing accepts American Express, Discover, MasterCard, and VISA.*

***Reservations:*** To make a reservation with University Housing, please complete the [online reservation form](#). **Reservations for residence hall accommodations are due by Thursday, May 30, 2019.**

***Cancellations:*** Refunds less a \$35 processing fee will be made through **Thursday, June 6, 2019 (11:59 p.m. CST)**. **No refunds will be issued after this date.**

***Parking:*** Residence halls do not have adjacent parking lots. Please refer to your program registration materials for information regarding parking arrangements. Please contact University Transportation Services at 608-262-8683 or [visitorparking@fpm.wisc.edu](mailto:visitorparking@fpm.wisc.edu) prior to your arrival to reserve campus parking.

***Campus Reporting Policy:***

We want to make sure you have an enjoyable experience and feel supported in University Housing. Please report any crime, situation of concern, or any emergency assistance you need to the Hall Desk or University Police.

-24 hour desk phone: 608-575-4820

-University Police: 608-264-2677

-Emergency: 911

Telephone reservations will not be accepted. If you have questions regarding these accommodations, please contact the University Housing Conference Services Office at 608-262-5576 or [conferenceservices@housing.wisc.edu](mailto:conferenceservices@housing.wisc.edu).

***Thank you for staying with University Housing!***